

# BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

## MINUTES OF THE REMOTE MEETING OF BINGLEY TOWN COUNCIL HELD ON TUESDAY 23rd JUNE 2020

Start: 6:30PM

Finish: 9:40PM

**Councillors present: Barton, Brazendale, Clough, Drucquer, Dawson, Goode, Heseltine, Holmes, Miah, Owen, Pennington, Simpson, Truelove Williams and Winnard.**

**In attendance: Ruth Batterley, Town Clerk, Laura Jowett, Administrative Officer.**

**Members of the public: two, part of meeting**

### 2021/24 Chair's remarks

- The Chair thanked all councillors who had recently attended remote meetings
- She noted that residents had complimented the Town Council on its floral displays
- She thanked Councillors Goode and Simpson for their work on the planting distribution to local groups
- The litter picking carried out by the Green and Clean Champions was noted and appreciated
- She mentioned the good work still being carried out during the pandemic by local groups such as Bingley Bloomers, Friends of Myrtle Park and friends of Bingley Pool

### 2021/25 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

None.

### 2021/26 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

None.

### 2021/27 Minutes

#### To approve the minutes of the meeting held on Tuesday 26th May 2020

Councillor Simpson noted that in the Chair's remarks Bulbs should say planting.

Subject to the above amendment:

**Resolved** to approve the minutes of the meeting held on 26th May 2020.

### 2021/28 Public Participation

**Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman.**

A member of the public explained she was present to hear the discussions about the incinerator.

Councillor Heseltine rejoined the meeting at 18:42pm.

### 2021/29 Internal audit report

#### a) To consider the internal auditor's report

Thanks were expressed to staff and councillors involved in checking the finances, along with the internal auditor Diane Brown. It was noted that the report is evidence of the good governance that underpins the Town Council's work.

**Resolved** to approve the internal auditor's report.

### 2021/30 Covid 19

- a) **To consider the report on Covid 19. Resolved** to write to local supermarkets requesting that they stop stocking portable BBQs to help prevent social gatherings that do not comply with government Covid guidelines.
- b) **To consider social distancing measures implemented in Bingley. Resolved** to contact residents who have contacted the Town Council advising that their suggested measures have been forwarded to CBMDC and also to write to CBMDC requesting that the Town Council be consulted about any new social distancing initiatives.
- c) **To consider writing to Royal Mail about the limited opening hours of Bingley Post Office.** It was noted that this should read Post Office, not Royal Mail. **Resolved** that the Clerk will write to the Post Master at Bingley Post Office asking what help and support could be offered to assist the Bingley Post Office in opening for longer hours during the pandemic, to also write to the Post Office asking what help and support is being given to local post offices to enable them to function properly during the pandemic and to copy this letter to the local MP.
- d) **To consider writing to local schools. Resolved** to write to schools and Youth Service thanking them for their work with young people and drawing attention to the grant scheme.

### 2021/31 Council office/toilet

An amended motion was tabled: e) to read to consider an update on the building project and expenditure for render of £2,300, Sensor taps and foot pedals for £2,350 and partition for £1,800.

**Resolved** to approve the amended motion.

- a) **To consider the risk assessment to suspend financial regulation 12.3. Resolved** to approve the suspension of financial regulation 12.3 requiring that omissions on the building project need to be approved by the council. The reason for the suspension is that the council agreeing omissions will delay the project unnecessarily.
- b) **To consider giving three months' notice on the council office at Cottingley Community Centre. Resolved** to give three months' notice to Cottingley Community Centre.
- c) **To consider approving the cost of £220 for naming the building with Bradford Council. Resolved** to approve the cost of £220 for the naming of the building. It will be known as Bingley Town Council.
- d) **To consider the alarm service with Salts security for the cost of £50 (plus VAT and extra for parts). Resolved** to approve the alarm with Salts Security for the cost of £50.
- e) **To consider an update on the building project and expenditure of render for £2,300, sensor taps and foot pedals for £2,350 and partition for £1,800. Resolved** to agree the expenditure of £2,300 for the render, sensor taps and foot pedals for £2,350 and partition for £1,800. It was noted that these items will come out of the contingency/ savings made on the project. Councillor Holmes noted that the build is ahead of schedule.

### 2021/32 Aire Valley Incinerator

- a) **To re-iterate the Town Council's objection to the incinerator and make a comment on the Environment Agency's consultation.** A recorded vote was requested. Councillors Owen, Simpson, Dawson, Barton, Pennington, Holmes, Winnard Heseltine, Malik, Brazendale and Miah were in favour. Councillors Clough, Goode, Truelove and Williams abstained from the vote.

**Resolved** to write to the Environment Agency with an objection and preliminary comment on the granting of the permit. The Environment Agency is to be asked to halt or pause the consultation until people have the opportunity to meet. Owing to the document's length and complexity, hard copies are to be requested to put into local libraries, the consultation needs to be put in different formats and other languages. Those who wish to see the permit granted are to be written to and invited to attend a meeting of the Town Council.

- b) **To consider the short report on incinerator issues. Resolved** to promote the AVAI campaign on Facebook, to issue a press release on behalf of the Town Council, to write to Bradford Council and the MPs for Shipley and Keighley and Ilkley asking what they're doing to fight the granting of the permit. To further write to local councils to take appropriate action and make a detailed response to the consultation.

A member of the Aire Valley Against Incineration Group joined the meeting and gave a brief update on the group's work. All members of the public left the meeting at 8:15pm.

#### **2021/33 Bank signatory**

- a) **To consider a replacement bank signatory for the Town Council bank accounts and Public Sector Deposit Fund**

This item was withdrawn.

#### **2021/34 Market**

- a) **To consider the risk assessment by Otley Town Partnership for the Bingley Town Council market**

**Resolved** to approve Otley Town partnership's Covid risk assessment for the re- opening of Bingley Market.

#### **2021/35 Play in Park**

- a) **To consider the e-mail from Bradford Council about Play in the Park events and to delegate the decision of whether the events should go ahead to the Clerk in conjunction with the Chair of the council**

**Resolved** that the decision of whether the Play in the Park events will go ahead be delegated to the Clerk in conjunction with the Chair of the Council. Government Covid guidelines will be considered.

#### **2021/36 Street Furniture painting**

- a) **To consider the risk assessment to suspend financial regulation 11.h and to waive financial regulation 11.1.h as Bradford Council will permit only the approved contractor, Bagnall and Sons Northern (Ltd) to undertake the work**
- b) **To consider painting street furniture for the cost of £23,873**
- c) **To consider the contract for the furniture painting**

- a) An amended motion was tabled. To consider the risk assessment to suspend financial regulation 11.h and to waive financial regulation 11.1.h as Bradford Council will permit only the approved contractor, Bagnall and Sons Northern (Ltd) to undertake the work and to consider the risk assessment/financial appraisal for the street furniture painting. The motion was carried.

**Resolved** to suspend the financial regulation 11.h as Bradford Council will permit only its approved contractor to undertake the work and to approve the risk assessment/financial appraisal for the work.

- b) A recorded vote was requested. Councillors Owen, Goode, Simpson, Dawson, Barton, Truelove, Miah, Brazendale, Malik and Drucquer were in favour. Councillors Williams, Pennington, Heseltine and Clough were against. Councillors Holmes and Winnard abstained from the vote.

**Resolved** to approve the painting of the street furniture for the cost of £23, 873. £10,000 is to be taken from the Tourism and Regeneration budget, £1,000 from Repairs and Maintenance, £5, 000 is to be vired from the Climate Emergency budget to the Tourism and Regeneration

- budget and the remaining funds £7,873 are to come from the council General Reserve.
- c) **Resolved** to approve the contract for the work.

**In view of the late time, it was resolved to delay items 2021/38,2021/39,2021/42 a and b until the July meeting.**

**It was also resolved to suspend standing orders to allow the meeting to go beyond 2.5 hours.**

**2021/37 Harden Village Council Traffic and Transport report**

- a) **To consider the Traffic and Transport report**
- b) **To consider if any councillor wishes to get involved in discussions about the report**

**Resolved** that Councillor Dawson will be the Town Council representative.

**2021/38 Schedule Full Council meetings**

- a) **To consider the schedule for full council meetings for 2020-2021**

To be tabled at the July meeting.

**2021/39 Website accessibility**

**To consider the recommendation of the Finance and General Purposes committee to approve:**

- a) **The website accessibility statement**
- b) **The WCAG Compliance document**

To be tabled at July meeting.

**2021/40 Consultations**

**To consider any comment the Town Council may wish to make on the following consultations:**

- a) **Licensing application The Coffee Lounge, 2 Queens Street, Bingley**
- b) **Manningham Lane upgrades.**

- a) **Resolved** to make no comment.
- b) **Resolved** to support the proposals contained in the consultation and to request that the measures be extended to Bingley.

**2021/41 Finance**

- a) **To consider the June schedule of payments.**
- b) **To note receipts**
- c) **Monthly budget monitoring report**
- d) **To consider the variation report from Building Projects Group Ltd**

**Resolved** to approve a-d.

**2021/42 Updates**

- a) **District Councillor Update**
- b) **YLCA Branch meeting**
- c) **Christmas.** A report will be tabled for July.

**2021/43 Clerk report**

- a) **To receive the Clerk report**

**2021/44 Committee minutes**

**To receive draft minutes of the following committees:**

- a) **Planning committee – 9<sup>th</sup> June 2020**
- b) **Staffing committee- 28<sup>th</sup> May 2020**

**2021/45 To consider any promotional items that the Town Council wishes to publicise from this meeting**

**Resolved** to publicise the town council comment and actions on the incinerator, progress on the building project and street furniture.

**2021/46 To resolve that members of the press and public be excluded from items 2021/47 Under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.**

**Resolved** to exclude the press and public for commercial pricing reasons.

**2021/47 Broadband new office**

- a) **To consider which company to award for provision of broadband for the cost of up to £900, approving that there may be additional costs.**

**Resolved** to award the broadband contract to the Phone Co-op at £50 installation and £25 per month (plus VAT) for a twelve-month contract period.

**2021/48 Date of the next meeting**

**To note the date of the next meeting as being Tuesday 28th July**